



Indoamerican Refugee and Migrant Organisation  
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## Volunteer Children E-Mentor (Spanish/Portuguese Speaker)

### ROLE INFORMATION

- **When:** Flexible on weekdays after school hours.
- **Where:** online.
- **Term:** Minimum commitment of 4 months.
- **Reporting to:** ESOL, Mentoring & Activities Lead.
- Volunteers have their travel expenses (to and from IRMO) and lunch (if you volunteer a full day) reimbursed against receipts.

### ABOUT IRMO

IRMO works to enable the development, agency, and participation of Latin Americans and other Spanish and Portuguese speakers, by responding to both immediate needs and structural inequalities. We do this by offering high-quality information and advice services, opportunities for development and training, and a platform to seek social and systemic change. Our work is organised across three main operational areas - Advice and Casework; Education, Training and Employment; Children and Young People - and a cross-cutting area - Advocacy, Research, Policy Mapping and Campaigning. More information at [www.irmo.org.uk](http://www.irmo.org.uk).

### ABOUT THE CHILDREN & YOUNG PEOPLE AREA

Our programme of support for recently arrived Latin American children and young people ensures that our young service users can have the best possible start in the UK. We offer English language classes and homework support, advice & advocacy to access mainstream education and statutory services, learning workshops for young people and targeted mentoring for education and employment. Children and young people at IRMO can access the following activities:

- **English for Speaker of Other Languages (ESOL):** children and young people can learn English through targeted ESOL classes tailored to age, language abilities and learning needs.
- **Advice & Advocacy:** parents can access one-to-one advice, practical support and workshops on school admissions as well as access to healthcare, welfare and other basic needs.
- **Individual Mentoring:** children can find the support they need to overcome educational challenges and young people can plan their next steps into employment.
- **Group Learning Workshops:** young people can learn new skills, socialise, explore career paths and get exposure to industries of interest through a weekly provision of inspirational, theme based and creative workshops.

## ABOUT THE ROLE

We are looking for an enthusiastic, creative and proactive individual with some experience mentoring children. The volunteer e-mentor will plan and deliver individual or small group sessions for Spanish/Portuguese speaking children aged 5-12 years old who have recently migrated to the UK. The sessions will be focused on improving the children's level of English and ensuring they are supported academically.

Some children on the project are still waiting to start school in the UK and e-mentoring is often the only time in the week they have the opportunity to learn English. For this reason, it is particularly important that our e-mentors understand the challenges migrant children face, show empathy and adapt the session to children's needs .

The overall aims of the e-mentoring sessions are to equip children with the English Language skills they need to: thrive and integrate more easily into their new schools; reach their full potential; feel part of the wider English-speaking community; and rebuild their lives in the UK.

## MAIN TASKS

- Plan and deliver creative and interactive sessions online.
- Identify gaps in knowledge and regularly adapt activities to the children's needs.
- Carry out regular evaluation to monitor children's progress.
- Be observant of safeguarding issues and report any concerns to the Safeguarding Team.
- Attend volunteer monthly meetings to discuss the children's progress, challenges and successes.
- Create a safe working relationship with children.

## WE ARE LOOKING FOR SOMEONE WHO IS/HAS:

- Fluent in English (essential), working proficiency in Spanish (essential) and Portuguese (desirable).
- Aware of the issues facing migrants, especially children and young people, in the UK.
- Some experience working with children in school or in an out-of-school setting.
- Some knowledge of safeguarding and child protection in the UK.
- Non-judgemental, empathetic and committed to IRMO's mission and values.

## ADDITIONAL REQUIREMENTS

- Two references from current/previous employers.
- Enhanced DBS Check (completed through IRMO).
- Safeguarding Level 1 certificate (completed through IRMO).
- One month trial period.

## BENEFITS FROM VOLUNTEERING AT IRMO

- You can support Latin Americans in London to overcome challenges.



- You can take part in community events, trips and celebrations organised for and by the Latin American community.
- You can learn new skills in a dynamic and multicultural environment such as languages, communication, facilitation, IT and monitoring & evaluation.
- You will receive a reference after completing a minimum 3-month volunteering period.
- You have the opportunity to attend in-house and external training sessions.
- You will receive regular supervision and coaching on skills development.

## HOW TO APPLY

Please send your **CV** and a **short cover letter** (max 1 page A4) to [volunteer@irmo.org.uk](mailto:volunteer@irmo.org.uk) with 'Volunteer Children E-mentor Application' in subject highlighting:

- why you are interested in the role.
- any relevant experience that would make you the perfect volunteer.
- what you would like to gain from this role.

We aim to fill the volunteering vacancy by the beginning of January, so we will be interviewing candidates on a rolling basis.

**THANK YOU FOR YOUR SUPPORT!**