**Volunteer Application Form**

**Name:**

**Are you aged 18 and over?**

**Which borough do you live in?**

**Gender:**

Some projects are gender specific. We will not record this information in our database or use it for monitoring purposes.

**Tel:**

**E-mail:**

**Next of kin**:

**Name:**

**Contact number:**

**Relationship:**

**This information will be recorded on our database as an emergency contact. By filling in this information, you have verified with the above person that they have given consent to be on our database.**

**Do you have any current medical conditions you feel we should be aware of in order that we can ensure your wellbeing whilst you undertake the role(s)?**

**Where did you hear about CARAS?**

**Role you are applying to:**

**Please tell us why you are interested in CARAS:**

**Please tell us about any qualifications and training, or life experiences that might be relevant to your role as volunteer**. *(Continue on a separate sheet if necessary)*

If you are interested in supporting educational work, please include your academic qualifications (A-level and higher).

**"We take our responsibility to safeguard children seriously. Therefore, to volunteer, you will be asked to undergo DBS check as well as reference check.**

**Please provide details of two referees who can confirm your suitability for working with children and young people in a voluntary capacity. Referees must be people who know you well as colleagues (for example current or previous volunteering manager, supervisor, or team leader. We do not accept references from family or friends. One of the referees should be your current/last employer, tutor or education provider. We will be contacting referees immediately upon receiving this application.**

**NOTE: By listing the referees below, you are confirming that you have informed them about the reference check and they have consented to be contacted by CARAS by email or phone. You have also checked these are their current contact details."**

**Name: Name:**

**Address: Address:**

**Tel: Tel:**

**E-mail: E-mail:**

**Relationship to applicant: Relationship to applicant:**

**Declaration**

* Have you ever been cautioned, charged or convicted in relation to any offence (this question relates to all convictions, spent and unspent, as per the Rehabilitation of Offenders Act 1974)?
* Has any complaint of abuse ever been made against you?
* I understand that a Disclosure & Barring Service (DBS – formerly known as CRB)/pre-appointment vetting checks will be required as part of the recruitment process. Details of the Disclosure will be recorded and retained in CARAS Database for the length of your volunteering.
* By making this application I confirm that I am not barred from working with vulnerable groups and understand that to apply to work with such group/s in Regulated Activity roles when barred from doing so is a criminal offence.
* I declare that the information I have given on this form is correct and true to my knowledge.

Signed: Dated:

**Data Protection**

All personal information provided on application forms by volunteers will be encrypted and stored on the CARAS database. Volunteers have the right to access personal information stored about them at any time. Hard copies of this application will be shredded.

**Once completed please e-mail this form back to volunteering@caras.org.uk or send it to our office: 25 Blakenham Road, Tooting, SW17 8NE**